

Democratic Services

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Date: 10 June 2014

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To: The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings

Copy to :

Group Leaders:

Cabinet Members:

Chief Executive and other appropriate officers

Press and Public

Dear Member

Parishes Liaison Meeting: Wednesday, 18th June, 2014

You are invited to attend a meeting of the **Parishes Liaison Meeting**, to be held on **Wednesday, 18th June, 2014 at 6.30 pm** in the **Council Chamber - Riverside, Keynsham BS31 1LA**.

The agenda is set out overleaf.

Yours sincerely



Ann Swabey
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Ann Swabey who is available by telephoning Bath 01225 394416 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Ann Swabey as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Ann Swabey as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Parishes Liaison Meeting - Wednesday, 18th June, 2014

at 6.30 pm in the Council Chamber - Riverside, Keynsham BS31 1LA

A G E N D A

1. WELCOME AND INTRODUCTIONS

The Chair of Council, Councillor Martin Veal, will welcome everyone to the meeting.

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as follows:

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted. Arrangements are in place for the safe evacuation of disabled people. The assembly point is along Temple Street, past the Ship Inn on the grassed area at the top of Dapps Hill.

3. APOLOGIES FOR ABSENCE

4. URGENT BUSINESS AS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared

5. MINUTES OF PREVIOUS MEETING ON WEDNESDAY 19TH FEBRUARY 2014
(Pages 5 - 12)

To approve the minutes of the previous meeting on 19th February 2014 as an accurate record.

6. THE B&NES CLINICAL COMMISSIONING GROUP

Dr Ian Orpen will give a presentation on the work of the B&NES Clinical Commissioning Group.

7. HYDRAULIC FRACTURING IN B&NES (Pages 13 - 14)

A briefing report is attached. Phil Mansfield (Group Manager, Building Control) will attend to answer questions.

8. LOCAL DEVELOPMENT FRAMEWORK (Pages 15 - 22)

A briefing report is attached. Simon de Beer (Planning Policy and Environment Manager) will attend to answer questions on the following issues:

- a. The progress of the Core Strategy
- b. The progress of the B&NES Placemaking Plan
- c. The progress of the B&NES Gypsies, Travellers and Travelling Show People site allocations DPD

- d. The progress of Neighbourhood Planning
- e. The Community Infrastructure Levy (verbal update)

9. CONNECTING COMMUNITIES (Pages 23 - 24)

A briefing report is attached for the meeting to note.

10. PAPERLESS CONSULTATION CONCERNING MINOR AND OTHER PLANNING APPLICATIONS (Pages 25 - 26)

A briefing note is attached for the meeting to note.

11. THE ENERGY@HOME INITIATIVE (Pages 27 - 28)

A briefing report is attached.

12. PARISH RANGERS SCHEME

A briefing note is expected for this item.

13. DATES OF FUTURE MEETINGS

The date of the next meeting will be Wednesday 22nd October 2014.

The Committee Administrator for this meeting is Ann Swabey who can be contacted on 01225 394416.